

Essential Reference Paper 'D'

District of East Hertfordshire Premises Licence Licence No: PL0505

Licensing Act 2003

Part 1 – Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION	
Deco Restaurant And Lounge 16-20 Parliament Square, Hertford, Hertfordshire, SG14 1EZ	Telephone: 01992 512610
WHERE THE LICENCE IS TIME LIMITED THE DATES	
Not applicable	
THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES	
SALE OF ALCOHOL	
Friday and Saturday	10:00 02:00
Monday to Wednesday	10:00 01:00
Sunday	10:00 01:00
Thursday	10:00 01:00
FILMS (INDOORS)	
Monday to Friday	11:00 23:00
Saturday and Sunday	09:00 23:00
LIVE MUSIC (INDOORS)	
Friday	19:00 01:30
Monday to Thursday	18:00 00:30
Saturday	11:00 01:30
Sunday	11:00 00:30
LATE NIGHT REFRESHMENT (INDOORS)	
Friday and Saturday	23:00 02:30
Monday to Wednesday	23:00 01:00
Sunday	23:00 01:00
Thursday	23:00 01:30
RECORDED MUSIC (INDOORS)	
Friday and Saturday	10:00 02:30
Monday to Wednesday	10:00 01:00
Sunday	10:00 01:00
Thursday	10:00 01:30

THE OPENING HOURS OF THE PREMISES		
Friday and Saturday	08:00	02:30
Monday to Wednesday	08:00	01:00
Sunday	10:00	01:00
Thursday	08:00	01:30

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND/OR OFF SUPPLIES
Alcohol is supplied for consumption on the Premises

Part 2

NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE
Innis Independent Consultancy Ltd 9 And 10 The Crescent, Wisbech, Cambs, PE13 2BG

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)
06781154

NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL
Miss Cathy Satt

PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL
Personal licence number: Licensing Authority: East Herts Council

1. No supply of alcohol may be made under the premises licence –
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.
6. The responsible person must ensure that—
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or

supply in a securely closed container) it is available to customers in the following measures—

- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml;

- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

7. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of this condition -

- (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) “permitted price” is the price found by applying the formula –

$$P = D + (D \times V)$$

where -

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence -
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

8. Where the permitted price would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

9. (1) Sub-paragraph (2) applies where the permitted price on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

1. The Licence holder and the Designated Premises Supervisor shall ensure that an appropriate number of licensed door supervisors are on duty whenever the premises are open for the purpose of a licensable activity on Thursdays to Saturdays. The number of door staff shall be in accordance with the following schedule: as a minimum 1:100 in addition to 2 door staff at entry/exit points.
2. The Licence holder and the Designated Premises Supervisor shall arrange adequate supervision of any queue, including keeping noise levels, nuisance and any obstruction to a minimum, which may form to gain entry to the premises.
3. The Licence holder shall erect and maintain suitable and sufficient conspicuous signage on the exterior of their premises advising patrons that causing any disturbance or disorder in a queue will result in admission being refused.
4. The Licence holder and the Designated Premises Supervisor shall ensure sufficient door staff are employed to ensure the safe dispersal of patrons from the curtilage and grounds of the licensed premise immediately after the premises closes.
5. The Licence holder and the Designated Premises Supervisor shall ensure that the door supervisors take appropriate measures to prevent the removal of bottles or glasses from the premises.
6. All door staff will comply with SIA requirements relating to the wearing of SIA registration badges and availability of registration documents and/or identification for inspection.
7. All door staff employed at the entrance / exit of the licensed premises will wear high visibility clothing (reflective jackets) during the hours of darkness.
8. The Licence holder and the Designated Premises Supervisor shall ensure that the premises are equipped with a closed circuit television system, which is provided and maintained to the satisfaction of the Hertfordshire Constabulary.
9. The Local Authority Licensing Officer will be notified, by a minimum of an email notification within 24hrs:
 - On any occasion when the specified premises CCTV or radio system is inoperative.
 - When the CCTV or radio system has been brought back into use.
10. CCTV footage will be available for transfer to a media capable to be seized as evidence by a person employed by the Constabulary for the purposes of investigation into an incident or crime. All recording to be kept and stored securely for a period of no less than 28 days.
11. The Premises shall participate in the town-watch radio link system. Any radio-link equipment will be 'live' and will be monitored by the Head Doorman or another responsible person while the licensed premises are open for business.
12. The Licence holder and the Designated Premises Supervisor shall ensure that at least one personal Licence holder is available on the licensed premises while the supply or sale of alcohol is being undertaken, and shall ensure that person's identity is known to all other staff engaged in the supply or sale of alcohol.
13. The Licence holder and the Designated Premises Supervisor shall participate in the 'Pubwatch' scheme & attend pubwatch co-ordinating meetings as notified.
14. The Licence holder and the Designated Premises Supervisor shall support the 'BOBB', 'banned from one banned from all' principle as promoted by Pubwatch.
15. The Licence holder and the Designated Premises Supervisor shall nominate another person who will deputise for the Designated Premises Supervisor in that person's absence and shall ensure that the identity of the deputy is known by all other staff when such absence occurs.
16. The Licensee and all managers shall produce evidence to demonstrate that they are suitably trained in all aspects of the safe and efficient running of the venue.

17. The Licence holder will within 21 days of the issue of this Licence comply with the requirements of any Police Crime Prevention Survey, and Fire Service survey attached to this Licence.
18. Policies and associated Risk assessments carried out by or on behalf of the Licence holder which relate to a licensing objective will be available for inspection by an officer or a Responsible Authority.
19. The Licence holder and the Designated Premises Supervisor shall erect and maintain signage (in a form approved by the licensing authority) on or adjacent to all staffed exits advising patrons of any Street Drinking Order and the intention of door staff to enforce a 'no exit with a bottle' policy.
20. The Licence holder and the Designated Premises Supervisor shall maintain a drinks pricing policy.
In Particular: -
 - To ensure compliance with any Local Authority resolution
 - No drink price discounting (e.g. "buy one get one free", "happy hour" or "five drinks for the price of four") between 7pm and the end of operations
 - No "payment on entry and all drinks free" promotions
21. The Licensee shall ensure that security arrangements are sufficient to discourage the sale and consumption of drugs and shall ensure such arrangements include regular (half hour interval) checks of toilet areas; the times of these checks shall be recorded and available for inspection at the premises by an officer or a responsible authority.
22. The Licence holder shall have a drugs policy.
 - The Licensee shall maintain a record of incidents involving the use and/or detection of drugs and make those records available for inspection
 - The Licensee shall store, dispose & transfer confiscated and found drugs in accordance with procedures agreed with the police.
23. The Licence holder shall erect and maintain in a prominent position at every exit a clear and conspicuous notice requesting patrons to avoid causing noise, nuisance or disturbance to local residents.
24. The Licensee will at the request of the police in response to actual or potential disorder, reduce the volume, cease playing, or change the tempo/style of music.
25. The Licensee shall ensure adequate first aid provision is available at all times including the provision of trained first-aiders on the premises at all times the premises are being operated.
26. The Licence holder and the Designated Premises Supervisor shall ensure that the maximum number of persons allowed onto the premises shall not exceed the capacity determined by the Hertfordshire Fire and Rescue Service.
27. Frequent collection of glasses and bottles will be undertaken to ensure that empty containers do not accumulate in or around the licensed premises.
28. Any advertisement for entertainment of an adult or sexual nature will clearly and conspicuously display the words 'children are not admitted'.
29. Any advertisement for entertainment of an adult or sexual nature will only be displayed after obtaining the approval of the Responsible Authorities (Police and Child Protection).
30. Whenever entertainment of an adult nature is taking place the entertainment will not be visible to persons under 18 years of age (including staff) who are within or outside the licensed premises.
31. The Licence holder shall adopt and maintain suitable training for door staff and sales staff in relation to the proof of age scheme to be applied upon the premises. The training records will be available to an authorised officer upon request.
32. The Licence holder will adhere to the challenge21 protocol (seeking identification from everyone who appears to be under 21, to prove they are over 18, prior to the sale of alcohol).
33. The Licence holder shall erect and maintain a sufficient number of signs at each bar or alcohol sales point

informing customers that sales will not be made to persons under 18 years of age.

34. Ground Floor Lounge Maximum Capacity: 100 Persons
First Floor Restaurant Maximum Capacity: 50 Persons
35. Amplified music to be played in basement club only, apart from non-regulated background music in the restaurant.
36. Entry to the Basement area to non-diners restricted to over 18's only.

ANNEX 3 – CONDITIONS ATTACHED AFTER A HEARING BY THE LICENSING AUTHORITY

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ANNEX 4 - PLANS

Date 13th March 2008
Drawing Number: 1557-05
Revision B